San Joaquin County Employment Opportunity

Project Management Specialist
Senior Project Management Specialist

Engineering Assistant I/II—Capital Projects

About the Positions

The positions provide specialized technical expertise within Capital Projects Administration for the annual BOS approved Capital Improvement Program (CIP) work plan, primarily for multi-year multi-phase construction projects, by performing advanced field and office engineering work in connection with the design, construction and management of major complex CIP projects.

The ***Project Management Specialist*** (Engineering Assistant I) and ***Senior Project Management Specialist*** (Engineering Assistant II) provide assistance in the design of capital improvement projects by performing duties including, but not limited to, preparation of plans and specifications, monitoring field activities and work production for assigned objectives, preparation and review of construction cost estimates, coordination of engineering report drafts, and assistance with the application of engineering design principles and theory to assigned projects.

The positions report to the Capital Projects Administrator and apply non-licensed engineering and drafting techniques for mechanical, electrical and civil (including structural and/or transportation) engineering drawings and other graphic material by utilizing computer based software products such as AutoCAD, Google Earth, Bluebeam, Map 3D, Civil 3D and/or Revit. The positions also provide lead technical expertise for CIP work plan objectives, primarily for existing facilities construction projects by way of task orders through the Job Order Contracting program and other County sanctioned procurement options.

Compensation, Benefits and Schedule

Approximate Monthly Salary:

Project Management Specialist	**$4,620—$5,615**
Senior Project Management Specialist	**$5,477—$6,657**

Work schedule: scheduling flexibility may be available (9/80)

In addition to the base salary, the County offers an excellent benefits plan which includes a county contribution to health insurance, dental and vision plans. Other benefits also offered by the County include:

- 1937 Retirement Act plan with reciprocity with CalPERS
- 12 days sick leave annually
- 10 days of vacation and 14 paid holidays per year
- 125 Flex Spending Benefits Plan
- 457 Deferred Compensation Plan

Human Resources
44 N. San Joaquin Street
Third Floor, Suite 330
Stockton, California 95202
Phone: (209) 468-3370

SAN JOAQUIN COUNTY
Greatness grows here.

Recruitment announcement
1121-RE0112-FL

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Senior Project Management Specialist

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Minimum Qualifications

PM Specialist

Pattern I—Experience: Two years of varied engineering experience at a level comparable to a Senior Engineering Aide in San Joaquin County service.

Pattern II—Education: Completion of 60 semester units from an accredited college or university with major coursework in engineering science, construction management, or a related field.

Substitution #1: Additional experience may be substituted for the required education on a year-for-year basis.

Substitution #2: Additional education may be substituted for the required experience on a year-for year basis.

License: Possession of a valid California driver's license.

Senior Project Management Specialist

Pattern I—Experience: Two years as an Engineering Assistant I in San Joaquin County Service

Pattern II—Experience: Four years performing field and office engineering work with at least two years experience comparable to an Engineering Assistant I in San Joaquin County.

Education: Completion of 60 semester units from an accredited college or university with major coursework in engineering science, construction management, or a related field.

Substitution #1: Additional varied field and office engineering experience may be substituted for the required education on a year-for-year basis.

Substitution #2: Additional education may be substituted for the required experience on a year -for year basis, to a maximum of two years.

License: Possession of a valid California driver's license.

Career Advancement Opportunities

As experience and education are gained, employees may be eligible to promote into the Engineering Assistant series through a competitive process. In addition to promotional opportunities, San Joaquin County offers an educational reimbursement program to help eligible employees with costs of tuition when they continue their education or return to school.

About the Department

Capital Projects Administration manages the planning, design, construction, and preservation of San Joaquin County's facilities and infrastructure through leadership in project management, excellence in technical expertise and quality construction in a professional, open, and ethical manner for County customers and their clientele.

Currently accepting applications—click on QR code!

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